

# CMA Council Agenda

Date: January 11, 2024

Time: 0945-1452

Virtual: Micro soft Teams



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## Attendees:

### Council Members: Voting:

Marianne King, RM, Chair	David Crocker, Public Member left at 1415
Kayla Blinkhorn, RM, Vice Chair (phone and virtual)	Chelsey Cabaj, Public Member
Heather Martin, RM	Cathy Cornfield, Public Member
Megan Lalonde, RM left at 1130	Melanie Bekevich, Public Member away 1130-1230
	Dustin Schinbein, Public Member gone 1300-1400 and 1430-1500

### Council Members: Non-voting

Sharon Prusky BN, MEd, Exec Director, Registrar
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### Additional Attendees:

Juliana Cunha, Deputy Registrar, Hearing Director
Shireen Mathew, Administration and Finance

### Guests (External):

none
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### Regrets:

Joy Maxwell
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**In Camera Sessions: The In-Camera option is available to Council – voting and non-voting members at any time, as per CMA Bylaws 4.7-4.9 steps. A motion and a second is entertained by the Chair, with reasons for moving in-camera, and proceeds to a vote. In-camera minutes are recorded, but not published; only motions resulting from the In-Camera session appear in the Council minutes.**

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## 1.0 Welcome and Call to Order

Marianne called the meeting to order at 1006

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### 1.1 Chair Opening Remarks

Chair gave an overview of the new meeting format and some of the advantages of using it on a trial basis.

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### 1.2 Land Acknowledgement: Heather gave her individual Land Acknowledgement – very thoughtful and a good one to use in future.

At each Council meeting, individuals on a rotating basis, share a personalized message to recognize and respect Indigenous peoples who lived and continue to live on the land, and to the land to which we are all connected. This type of acknowledgement is part of CMA's ongoing efforts to develop healthy and reciprocal relations with Indigenous communities – a key element of reconciliation, a process we are committed to.

## CMA Council

### 1.3 Conflict of Interest Declaration (stated affiliations and conflicts)

- 1.3.1 Governance education session: ED/Registrar facilitated a CMA-based session on Conflict of Interest. Council had a lively discussion on aspects related to inclusion of affiliations and the level of transparency of individual forms.
- 1.3.2 *Moved by Chelsey and seconded by Mel that affiliations be added to the Policy Six form with simple instructions to include affiliations related to health care field. Executive Committee to hold all the COI declarations. Motion carried.*  
Council recommends that transparency remain at the self-declaration level, so that initially and at every Council meeting there is enough discussion about COI that there is a healthy awareness of each other's affiliations and conflicts.
- 1.3.3 *Actions: Sharon to draft a revised COI form to include affiliations, also draft a modified form for CMA contractors, and find a repository for Exec Committee to hold the declarations.*
- 1.3.4 There were no Stated Conflicts with any agenda items today for the members present.

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## 2.0 Record of Council Meetings

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### 2.1 Approval of Minutes from November 16, 2023

*ACTION: One change was requested related to the Finance and Audit committee reviewing their Terms of Reference with a return to Council for approval.*

All pertinent attachments will be included with the last minutes and stored in hard copy format at the CMA Office. A copy of the minutes only will be uploaded onto the CMA Website and the CMA Share Point site.

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### 2.2 Today's Agenda

- 2.2.1 There were no Additional Agenda Items
- 2.2.2 Adoption of Today's Agenda – approved by Council

NOTE: at this time 1130, Council took a break for lunch until 1200hrs.

Council reconvened at 1210 after lunch. In attendance : HMartin, DSchinbein, MKing, CCornfield, CCabaj, JCunha, SPrusky, SMathew (Quorum has not been reached at this point)

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## 3.0 Consent Agenda: (Approval only needed by Council)

Consent Agenda matters under this 3.0 Agenda Item are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the adoption of the Agenda. By approving the consent agenda, any individual approvals such as those listed under "Consent Agenda" are considered approved.

**ACTION:** *No Consent Agenda items were on the agenda. Next meeting will include more Consent Agenda items once Council members have worked with the new reporting and planning format.*

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### 3.1 Executive Committee

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## CMA Council

3.1.1 Summary Report (verbal report was given regarding the Letter to the Minister) - Chair

3.1.2 Recommendations for Approval

a. CMA Letter to the Health Minister – Council approved the letter after David has input on one sentence in the letter.

*ACTION: Once David is finished, staff will forward the letter signed by Council Chair to the Minister.*

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3.2 Governance Consent Agenda Items – Chair  
NO items at this time.

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3.3 Ordinary Resolution and Recommendations for Council Approval (any email votes that took place between Council meetings)  
NO items at this time

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## 4.0 Executive Reports

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4.1 Chair's Report: verbal report given  
4.1.1 NO Recommendations for Approval

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4.2 ED/Registrar's Report (highlighting activities since last Council meeting - written information reviewed with Council to demonstrate how the report forms work and the options available for Council involvement).  
Of particular interest was the HIROC/CMPPA notice of Private Work, solicitation from non-AB residents coverage and an alert regarding the event of the private pay client suing the Midwife.

*ACTION: Include this item in the January newsletter to registrants. Sharon to attend an AHS meeting later in January on this issue "Birth Tourism" and report back.*

4.2.1 Council approved:  
a. *Virtual Hearing Tribunals as the default option for CMA Hearings, unless an in-person Hearing is advised by involved hearings legal counsels.*

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## 5.0 Governance and Committee Reports

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5.1 General Governance Items  
5.1.1 Business from Last Meeting – updates  
a. SharePoint Site Orientation - Juliana gave a quick tour and will share the links again and the SharePoint manual.  
b. Public Members Evaluations for AB Health – Sharon will follow up asap  
c. Interprofessional Relations at some AHS facilities. No new updates  
d. Written submissions to Health Minister

*ACTION: Juliana will send out a share point document link to Council. A share point site will be set up for Council to review information for future Health Minister Meetings.*

## CMA Council

5.1.2 Council Approval: Future Council meetings will be managed on SharePoint.

5.2 Registration Committee Report – no report at this time

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5.3 Competence Committee Report - verbal report given for information

5.3.1 Recommendations for Approval: Draft Standard of Practice 3: Continuing Competence.

*ACTION: Council to review the draft Standard of Practice and the background report. This item will appear on next meeting's Consent Agenda March 7, 2024.*

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5.4 Professional Conduct Report- verbal report given by Sharon, related to the status of current complaints and that CMA shared key complaint theme information with both AHS PMAO and AAM. There is a frequent theme related to other health care professionals not informed about the role of midwives. Discussion on what information was on the CMA website for the public; plans are in place to update website information following the new vendor system integration.

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## 6.0 Council Committee Reports

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6.1 Finance and Audit Committee

6.1.1 Council Approved: *Using the 2023 operating budget for two months in 2024, with the inclusion of a new budget line for Pontem of \$10,000 to cover software build, until some modeling can be completed to set out future projections. Moved by Chelsey and seconded by Mel; motion carried.*

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6.2 Strategic Planning Committee – meeting the week of January 22/24

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6.3 Standards and Codes Committee – no firm meeting date agreed yet

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6.4 Appointment Committee – no report at this time

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## 7.0 Standing Items

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7.1 Indigenous Learnings/Midwifery: for information only

- a. Review of CMRC Apology – still pending a reply from CMRC
- b. New Assistant Deputy Minister for Indigenous Health – Lisa Higgerty (effective January 2, 2024)

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7.2 Ongoing Governance Training

- a. Share point orientation previously (item 5.1 a.)
- b. Conflict of Interest review previously (item 1.3.1)

7.2.1 *Council recommended the Strategic Planning Committee manage governance sessions for Council going forward. Steering Committee will consider this.*

7.3 Newsletter Submissions

7.3.1 Council suggested:

1. Update on status of the Advanced Practice Activities Policy,
  2. Registration stats post Renewal
  3. Imperative to get all certifications completed before November 1<sup>st</sup>, 2024
  4. Share the HIROC/CPMA letter
  5. Continuing Competence Program to be functioning by September 2024, webinar to support the change coming soon
  6. Standard of Practice 3 status
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7.4 IDEA items (Inclusivity, Diversity, Equity and Accessibility)

7.4.1 For Information only: IDEA example are the Client Evaluation of midwifery care forms in six languages and a perinatal loss form as well. Guidance documents will also adhere to the IDEA principles

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**8.0 New Business**

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8.1 CMA external risk management communications, media relations. Discussion occurred around website reviews, other social media sites, risk to CMA and profession reputation, CMA options for response based on other regulatory colleges' experiences and social media management resources.

*ACTION: CMA staff will bring together resources and processes to address social media for review at next Council meeting.*

8.2 CMA Annual Report – theme Celebrating 10 years! (*Attached*) *Deadline for all submissions is January 11/24.*

8.3 Artificial Intelligence and Regulatory Processes – introduction. (*CPSA document attached*). Discussion focussed on where health care relationship was with AI, possibilities and level of Council knowledge of AI.

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**9.0 Adjournment @ 1452.**

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9.1 Date of Next Meeting – March 7/24

9.2 Report Deadlines Date – 17 days before next Council Meeting: February 15/24

9.3 Next Council Committee Meetings: Strat Planning on January 22/24.

9.4 Next Governance Committee Meetings: Competence Committee January 29/24

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**ED and Chair meet three weeks ahead of next Council Meeting to plan agenda.  
Agenda out with Reports two weeks ahead of the Meeting.**